



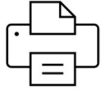




### Subpoena Records Request

Adult Protective Services (APS)/Law Enforcement

### Non-Subpoena Records Request (Agency letterhead)

Agencies authorized by state law to request records without a subpoena must submit requests on official letterhead and cite the applicable statute.

Portal	Email	Fax	Mail	Existing Cases Only
 <a href="#">Bank of America Legal Order Processing</a>	 <a href="mailto:lop.subpoena@bofa.com">lop.subpoena@bofa.com</a> <b>New cases only</b> Request must not be related to a pending civil litigation	 <b>Fax:</b> 980.233.7070	 <b>Bank of America, N.A.</b> Legal Order Processing 800 Samoset Drive Newark, DE 19713	 <a href="mailto:subpoena@bofa.com">subpoena@bofa.com</a> <b>Existing Cases Only</b> Used for questions/inquiries




Records = Statements, Account Transactions, Video

Accounts = Checking, Savings, Mortgage, Credit Card, Auto Loans, Retirement Accounts, Trusts





Records Request should include following:

- Requester name, title, and agency
- Victim's name, SSN, address and date of birth
- Statutory authority for the request
- Specific records requested, including time period
- Return date for the receipt of records

Email	Fax	Mail
 <a href="mailto:case_assignments_ny@bofa.com">case_assignments_ny@bofa.com</a>	 <b>Fax:</b> 904.425.9271	 Attention: Case Assignments Team/Legal Merrill Lynch, Pierce, Fenner & Smith Inc. 31303 Agoura Road Westlake Village, CA 91361 Mail code: CA6-917-02-18

Agency inquiries regarding Bank-Filed Reports  
(Adult Protective Services/  
Law Enforcement)

Phone	Email
 800.900.9044 opt 2 and 2 Mon - Fri: 8AM – 5PM EST	 <a href="mailto:adultprotectiveservicesupport@bofa.com">adultprotectiveservicesupport@bofa.com</a>