

27th Annual National Adult Protective Services Association Conference

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Request for Workshop Proposals

Speaker Terms & Conditions

General Information

Thank you for your interest in presenting a workshop at the [27th Annual NAPSA Conference](#), which will take place August 29 - 31, 2016 at the [Loews Hotel](#) in Philadelphia, PA. NAPSA is partnering with the [Pennsylvania Department of Aging](#) for this event. Without the participation of our workshop presenters, our conference would not be possible.

NAPSA annually provides the only national conference which addresses elder abuse, abuse of adults with disabilities and adult protective services (APS). The 2016 conference will provide another outstanding training opportunity for APS line staff and administrators, law enforcement officials, prosecutors, court personnel, service provider agencies, health care professionals, long-term care advocates and investigators, domestic violence professionals, sexual assault advocates and victim/witness staff.

Please complete this form to submit your workshop proposal. Proposals must be made through this online form. We are not currently accepting fax or paper proposals. We encourage you to submit more than one proposal, in any area of expertise. Any questions? Please [contact us](#).

Presenter Registration

We are pleased to offer a complimentary conference registration, including all sessions, to the primary speaker for each workshop. The primary speaker is the person submitting this form.

NAPSA is unable to provide reimbursement for travel expenses or lodging. Additional speakers are requested to register at the NAPSA member rate if they wish to attend the conference.

If you submit a proposal, we will assume you are able to cover your own travel expenses and that any co-presenters will pay the NAPSA member registration fee if they wish to attend the event. We greatly appreciate your understanding in this matter.

Agreement to Present

- Submission of a proposal is the speaker's agreement to present.
- Confirmed presenters are requested to provide their presentation slides/handout materials to the conference organizers in advance of the event. Presentation slides/handout materials will be posted to a password protected portion of the NAPSA website and will be accessible to attendees prior to and/or after the event.
- Primary presenter is responsible for: a) notifying and confirming co-presenters; b) notifying co-presenters of any scheduling changes, and c) notifying NAPSA of any changes in the presenters or the presentation (such changes must be approved by NAPSA prior to the conference).
- An LCD projector, screen, and wireless remote used to advance your slides will be placed in every workshop room. Internet access will be made available as requested (wireless only). Presenters are asked to provide their own laptops or tablets. Any additional audio/video equipment must have prior approval by NAPSA.
- **NAPSA has gone green!** Presentation slides/handout materials will be made available via the NAPSA website to all attendees, but no printed handouts will be provided. Presenters may bring their own handouts to the conference for distribution to workshop attendees.

Deadlines

- Deadline for all workshop proposals is **APRIL 1, 2016** (11:45 PM Eastern Time).
- NAPSA will inform all Primary Presenters of their acceptance status by **MAY 6, 2016**.
- Primary Presenters are asked to submit all workshop slides by **JULY 5, 2016**.

*** 1. Please acknowledge this information before continuing.**

- I have read & accept the conditions above.

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Workshop Information & Preferences

2. Were you referred by someone on the NAPSA Conference Committee? If so, who?

* 3. On which day of the conference would you prefer to present?

NAPSA will attempt to honor all requests.

- Monday, August 29, 2016
- Tuesday, August 30, 2016
- Wednesday, August 31, 2016
- No preference

* 4. Workshop Title *(limit - 100 characters)*

* 5. Length of Workshop

- 90 Minutes - One Session
- 3 Hours - Two Sessions *(part 1 and part 2 format with at least a 15 minute break)*

* 6. Workshop Description - Please describe your workshop. *(limit 1500 characters).*

* 7. Learning Objectives - Please provide one to four learning objectives for your workshop.

Objective 1

Objective 2

Objective 3

Objective 4

* 8. Experience level of participant.

- Beginner
- Intermediate
- Advanced

* 9. Will you need wireless internet access to provide your presentation?

- Yes
- No

10. Please list any special accommodations you or your co-presenters will need. (interpreters, accessibility, etc.)

PLEASE NOTE - NAPSA will provide an LCD projector and screen. Speakers must bring their own computer or tablet. Due to the very high costs of AV equipment, NAPSA is unable to provide a computer or tablet during the conference. To request additional AV equipment, such as a DVD player, speakers, etc., please [contact us](#). Additional AV equipment requests will be considered on a case by case basis.

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Primary Presenter Information

* 11. Primary Presenter Information

The primary presenter is the person completing this form and will receive a complimentary registration, including all sessions, for the conference. Please provide all information as it should appear in print and include any credentials in the name field.

Name:

Organization:

Address:

Address 2:

City/Town:

State:

ZIP:

Country:

Email Address:

Phone Number:

* 12. Please provide a mobile phone number we can use to reach you during the conference.

* 13. Primary Presenter Bio

Please provide a one paragraph bio of the primary presenter.

14. Past Presentations (*first time NAPSA conference presenters only*)

Please provide information on any presentations made within the past two years. Include the title of the presentation and where it was made.

* 15. Are there additional presenters for this workshop?

- Yes, additional speakers will present with me.
- No, I am the only presenter.

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Additional Presenters

Please provide all information as it should appear in print and include credentials in the name field.

* 16. Presenter 2 Information

Name:

Organization:

Email Address:

Phone Number:

* 17. Presenter 2 Bio

Please provide a one paragraph bio for this presenter.

18. Presenter 3 Information

Name:

Organization:

Email Address:

Phone Number:

19. Presenter 3 Bio

Please provide a one paragraph bio for this presenter.

20. Presenter 4 Information

Name:

Organization:

Email Address:

Phone Number:

21. Presenter 4 Bio

Please provide a one paragraph bio for this presenter.

Example - Do Not Complete